

**PUBLIC UTILITY DISTRICT No. 1
of Whatcom County**

**NOTICE OF SPECIAL COMMISSION MEETING FOR
PUBLIC UTILITY DISTRICT NO. 1 OF WHATCOM COUNTY**

Notice is hereby given that the Board of Commissioners (“Commission”) of Public Utility District No. 1 of Whatcom County (“District”) will hold a Special Meeting on **Monday, November 10, 2025 from 9:00 AM to 12:00 PM at the District’s office, located at 1705 Trigg Road, Ferndale, WA. The meeting will be hybrid in person and zoom.**

The purpose of the Special Meeting will be to:

1. Conduct all business that would come before the commission during a regular commission meeting. This special meeting is a rescheduling of the regular commission meeting from November 11, 2025 to November 10, 2025 and as such the regular business of the Commission of Public Utility District No. 1 of Whatcom County will be conducted on this date starting at the above listed time.

The special meeting is anticipated to last three (3) hours (The length of the meeting is approximate and subject to change.)

Notice:

All Commissioners will participate either via Zoom/internet or teleconference.

The public meeting can be accessed;

By internet: <https://us02web.zoom.us/j/87926858897>

Note: if attending via zoom we would appreciate your full name for the commission record though it is not required.

<p>Or telephone: Dial 1 (253) 215 8782 <u>or</u> 1 (253) 205 0468 Webinar ID: 879 2685 8897</p>

**PUBLIC UTILITY DISTRICT No. 1
of Whatcom County**

Agenda for the Special Meeting of November 10, 2025

9:00 a.m. at the PUD Office

(In-Person, Zoom, & Teleconference)

1. Call to Order | Pledge of Allegiance
2. Approval of Agenda (2 minutes)
3. Consent Agenda (5 minutes)
 - a) Approval of the Minutes of the Regular Meeting of October 28, 2025 and the Minutes of the Special Meeting of November 3, 2025
 - b) Approval of Claims for November 10, 2025
4. Public Comment (10 minutes – Individual speakers: 3 minutes)
5. General Manager Report (20 minutes)
6. Operations Report (10 minutes)
7. Old Business (25 minutes)
 - a) Broadband Update
 - b) Adjudication Update
 - c) Geothermal Update
 - d) Strategic Plan Update
 - e) New Customer Update
8. New Business (10 minutes)
 - a) Action 1: Authorize General Manager to Approve Change Order Authorization for MFA
9. Commissioner Reports (10 minutes)
 - a) Upcoming Per Diem Requests
Commissioner Arnett: None as of publication
Commissioner Ury: None as of publication
Commissioner Deshmane: None as of publication
10. Public Comment (10 minutes– Individual speakers: 3 minutes)
11. Executive Session –
 - Potential Litigation – Adjudication:
Executive session to discuss with legal counsel potential litigation – adjudication pursuant to RCW 42.30.110(i)(Executive Session Duration is Approximately 45 Minutes)
12. Adjourn (Estimated 12:00 PM)

Notice:

All Commissioners will participate either via In-Person, Zoom/internet or teleconference.

The public meeting can be accessed;

By internet: <https://us02web.zoom.us/j/87926858897>

NOTE: IF ATTENDING VIA ZOOM WE WOULD APPRECIATE YOUR FULL NAME FOR THE COMMISSION RECORD THOUGH IT IS NOT REQUIRED

Or telephone: Dial 1 (253) 215 8782 or 1 (253) 205 0468
Webinar ID: 879 2685 8897

2025 BOARD OF COMMISSIONERS

JAIME ARNETT
ATUL DESHMANE
EDDY URY

Next Commission Meetings

November 25, 2025 |8:15 a.m.| Regular Meeting

December 09, 2025 |8:15 a.m.| Regular Meeting

Meetings to be held at the District Office

1705 Trigg Road, Ferndale, WA 98248

or other location announced

Contact: Chris Heimgartner, General Manager (360) 384-4288 x 119

info@pudwhatcom.org

www.pudwhatcom.org

**Public Utility District No. 1 of Whatcom County
Commission Meeting Attendance Sheet**

Date of Meeting: October 28²⁸, 2025 Platform: Hybrid In Person Zoom
 Start Time: 8:15 AM Adjourn: 10:11 AM
 Adjourn to Executive Session None if applicable

In Attendance:
Initial Please:

- X Atul Deshmane, Commissioner
- AM Jaime Arnett, Commissioner
- X Eddy Ury, Commissioner
- X Jon Sitkin/Peter Ruffatto, Legal Counsel
- X Chris Heimgartner, General Manager
- X Aaron Peterson, IT/SCADA Technician
- X Andrew Entrikin, Director - Broadband and New Power Supply
- X Annette Smith, Finance Director
- Devin Crabtree, Chief Water Operator
- X Garrett Love-Smith, Engineering Manager
- Jacob Wittmer, Automation Technician
- X Jon Littlefield, Electric System Supervisor
- Joe McKenna, Project Manager
- X Joseph Shay, Clerk of the Board / Records
- X Kurt Wank, Assistant General Manager
- AM Lisa Moeller, Director - HR & Communications
- X Mike Macomber, IT/SCADA Technician
- Paul Siegmund, Automation & Technology Manager
- X Rebecca Schlotterback, Contracts & Regulatory Compliance Manager
- SA Stephanie Hooper, Accountant I

Also in Attendance:

Name/Organization	Name/Organization
<u>Todd Luyeste</u>	
<u>Robin Dexter</u>	

Name (original name)	Join time	Leave time	Duration (minutes)	Guest	Recording disclaimer response	In waiting room
Mike M. Whatcom PUD - IT	10/28/2025 8:00	10/28/2025 10:11		132 No	OK	No
Joseph Shay	10/28/2025 8:00	10/28/2025 10:11		132 No	No Response	No
Whatcom PUD	10/28/2025 8:00	10/28/2025 8:00		1 No	No Response	No
Whatcom PUD	10/28/2025 8:00	10/28/2025 10:11		132 No	No Response	No
stephanieh	10/28/2025 8:11	10/28/2025 10:11		121 Yes	No Response	No
Annette Smith - Whatcom	10/28/2025 8:12	10/28/2025 10:11		120 No	No Response	No
Kurt Wank	10/28/2025 8:14	10/28/2025 10:11		118 No	No Response	No
Rebecca Schlotterback	10/28/2025 8:14	10/28/2025 10:11		118 No	No Response	No
Aaron Peterson	10/28/2025 8:15	10/28/2025 10:11		117 No	OK	No
Tyler McDevitt	10/28/2025 8:17	10/28/2025 8:57		41 Yes	No Response	No
Dave Olson	10/28/2025 8:21	10/28/2025 10:11		111 Yes	No Response	No
garrettl	10/28/2025 8:24	10/28/2025 10:00		96 Yes	No Response	No
Jon Littlefield	10/28/2025 9:41	10/28/2025 10:03		23 Yes	No Response	No

**MINUTES OF THE REGULAR
MEETING OF THE COMMISSION
October 28, 2025**

1. Call to Order | Pledge of Allegiance

The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Whatcom County was called to order at 8:15 a.m. by Commissioner Atul Deshmane. Said meeting was open to the public and notice thereof had been given as required by law.

Those present at the meeting included:

COMMISSION AND STAFF

Atul Deshmane	Commissioner
Jaime Arnett	Commissioner
Eddy Ury	Commissioner
Jon Sitkin	General Counsel, CSD Attorneys at Law
Chris Heimgartner	General Manager
Aaron Peterson	IT/SCADA Technician
Andrew Entrikin	Director – Broadband and New Power Supply
Annette Smith	Finance Director
Garrett Love-Smith	Engineering Manager
Jon Littlefield	Electric System Supervisor
Joseph Shay	Clerk of the Board / Records
Kurt Wank	Assistant General Manager
Lisa Moeller	Director – HR & Communications
Mike Macomber	IT/SCADA Technician
Rebecca Schlotterback	Contracts and Regulatory Compliance Manager
Stephanie Hooper	Accountant I

VISITORS

Dave Olson	Citizen
Tyler McDevitt	Phillips 66
Robin Dexter	Citizen
Todd Lagestee	Citizen

2. Approval of Agenda

ACTION:

Commissioner Arnett made a motion to approve the agenda. Commissioner Ury seconded the motion. The motion passed unanimously.

3. Approval of Consent Agenda

a) Approval of the Minutes of the Regular Meeting of October 14, 2025, and Approval of the Claims of October 28, 2025:

Commissioner Arnett made a motion to approve the consent agenda in totality. Commissioner Ury seconded the motion. The motion passed unanimously.

Claims of October 28, 2025:

ALUMICHEM CANADA INC (formerly WATERHOUSE ENV.)	34,834.80
INDUSTRIAL SUPPLY, INC	119.73
BERGEN & CO	114.18
BONNEVILLE POWER ADMINISTRATION	852,904.00
CARL'S MOWER & SAW, INC	120.50
CARLSON STEEL WORKS, INC	436.00
CDW/COMPUTER DISCOUNT WAREHOUSE	19,580.27
CHMELIK SITKIN & DAVIS	17,269.00
COMCAST	322.09
ESCAPE VELOCITY HOLDING INC DBA TRACE3	8,415.39

FASTENAL	50.34
FEDERAL EXPRESS	5.97
FERNDALE ACE HARDWARE	32.63
FOSTER GARVEY PC	16,672.50
HARDWARE SALES, INC .	235.65
HDR ENGINEERING, INC.	12,110.64
INTERNAL REVENUE SERVICE	24,661.45
LAPLAUNT, DAVID	373.34
LOOP (BOX CLEAVER INC)	7,550.00
LYNDEN TRIBUNE	98.00
MASSMUTUAL RETIREMENT SVCS LLC	12,010.00
MAUL FOSTER & ALONGI	2,217.50
NEL/SON DISTRIBUTING DBA NELSON-REISNER	1,102.33
NORTHWEST CASCADE, INC.	165.50
NORTHWEST FIBER DBA ZIPLY FIBER	881.16
P&P EXCAVATING, LLC	1,871.36
PACIFIC SURVEY & ENGINEERING	18,155.00
PARAMOUNT SUPPLY COMPANY	633.13
PAYLOCITY	426.86
PAYROLL	281,356.80
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	500.00
PLATT ELECTRIC SUPPLY CO	314.27
PORTAL WAY FARM & GARDEN	15.98
PUGET SOUND ENERGY, INC	1,153.51
ROGERS MACHINERY COMPANY INC	171.65
SHAY, JOSEPH	259.70
SMITH MECHANICAL	6,589.60
STORMWIND LLC	4,500.00
WA FEDERAL VISA CARD MEMBER SERVICES	19,170.09
WA ST DEPT OF REVENUE - EXCISE TAX	104,831.87
WA ST DEPT OF REVENUE - LEASEHOLD TAX	707.10
WHATCOM COUNTY EXECUTIVE DEPT	44,332.00
WHISTLE WORKWEAR	539.58
GRAND TOTAL	\$ 1,497,811.47

4. **Public Comment** – Todd Lagestee commented on the draft strategic plan noting some changes and additions he would like to see made. Mr. Lagestee also reported to the commission on his attendance at the afternoon meeting of the Whatcom County Council and noted a report from the planning commission and how the PUD was referenced in the county’s comprehensive plan.
5. **General Manager’s Report** – Chris Heimgartner, General Manager reported an upcoming meeting hosted by WPUDA to be on November 12th and that the purpose of the meeting is a legislative update regarding pressing issues facing PUDs in the state. Mr. Heimgartner also reported on his attendance at the recent PPC meeting and the presentations and discussion held at that meeting regarding residential exchange.
6. **Operations Report** – Kurt Wank, Assistant General Manager informed the commission that the Plant 2 waste basin washdowns will begin today and that the river conditions are looking good with elevated flow and good temperature of the water.
7. **Old Business**
 - a) **Broadband Update** – Andrew Entrikin, Director – Broadband and New Power Supply, informed the commission that the Point Roberts work change has been submitted to the State Broadband Office.
 - b) **Adjudication Update** – Jon Sitkin, General Counsel informed the commission that the Department of Ecology has started water use curtailment in Yakima based on the adjudication ruling there. Mr. Sitkin also noted that it is looking like there will be two claim deadlines due to the rollout process put forth by the Department of Ecology.

d) Geothermal Update – Chris Heimgartner, General Manager informed the commission that a Whatcom PUD/Nooksack Tribe joint meeting is being planned with an MOA to be signed at that meeting for the geothermal project.

e) Strategic Plan Update – The commission reviewed the nearly final draft strategic plan and made change suggestions. Approval of the final draft is expected at the November 10, 2025 commission meeting.

8. New Business

a) Annette Smith, Finance Director gave a detailed presentation on the draft budget.

9. Commission Reports/Per Diem Requests:

Commissioner Arnett: Nothing to report

Commissioner Deshmane: Reported on his attendance at the Telecom Workshop and the major topics of discussion at that workshop.

Discussion was had regarding the start time of the November 10, 2025 Commission Meeting. Commissioner Deshmane made a motion to have the official start time for the November 10, 2025 Commission Meeting be at 9:00 AM. Commissioner Arnett seconded the motion. The motion passed unanimously. Notice of the date and time change of the meeting will be sent to the public.

Commissioner Ury: Reported on his attendance at the Energy Northwest Conference.

10. Public Comment

Robin Dexter commented that he would like to see a bigger reserve fund in the PUD's budget.

Todd Lagestee commented on the draft budget presentation and requested that the debt accrual on the bonds be show in the presentation.

11. Executive Session

None.

12. Adjourn

There being no further business Commissioner Deshmane adjourned the meeting at 10:11 a.m.

Atul Deshmane, President/Commissioner

Jaime Arnett, Vice President/Commissioner

Eddy Ury, Secretary/Commissioner

Commission Clerk Note:

Video recordings of the Whatcom PUD Commission Meetings are available online at the following link on the PUD's Website: <https://www.pudwhatcom.org/the-commission/agenda-packets-meeting-minutes-recordings/>

Name (original name)	Join time	Leave time	Duration (1 Guest	Recording disclai	In waiting room
Aaron Peterson	11/3/2025 16:26	11/3/2025 16:46	21 No	OK	No
Andrew EntriKin	11/3/2025 16:26	11/3/2025 16:46	21 Yes	No Response	No
Jaime Arnett	11/3/2025 16:26	11/3/2025 16:46	21 Yes	No Response	No
Aaron's PUD iPhone 13	11/3/2025 16:26	11/3/2025 16:41	16 Yes	No Response	No
Joseph Shay	11/3/2025 16:26	11/3/2025 16:46	20 No	No Response	No
Chris Whatcom PUD	11/3/2025 16:26	11/3/2025 16:27	1 Yes	No Response	No
Rebecca Schlotterback	11/3/2025 16:26	11/3/2025 16:46	20 No	No Response	No
Chris Whatcom PUD	11/3/2025 16:27	11/3/2025 16:46	20 Yes	No Response	No
Garrett Love	11/3/2025 16:27	11/3/2025 16:46	20 Yes	No Response	No
Annette Smith - Whatcom	11/3/2025 16:27	11/3/2025 16:46	20 No	No Response	No
Kurt Wank	11/3/2025 16:27	11/3/2025 16:46	19 No	No Response	No
Lisa Moeller	11/3/2025 16:27	11/3/2025 16:46	19 Yes	No Response	No
Atul Deshmane	11/3/2025 16:31	11/3/2025 16:32	1 Yes	No Response	No
Atul Deshmane	11/3/2025 16:32	11/3/2025 16:46	14 Yes	No Response	No
Paul Siegmund	11/3/2025 16:35	11/3/2025 16:46	11 No	OK	No
13602017300	11/3/2025 16:37	11/3/2025 16:45	9 Yes	No Response	No
Todd Lagestee	11/3/2025 16:38	11/3/2025 16:46	8 Yes	No Response	No
Pruffatto	11/3/2025 16:39	11/3/2025 16:46	8 Yes	No Response	No

**MINUTES OF THE SPECIAL
MEETING OF THE COMMISSION
November 3, 2025**

1. Call to Order | Pledge of Allegiance

The special meeting of the Board of Commissioners of Public Utility District No. 1 of Whatcom County was called to order at 4:33 p.m. by Commissioner Jaime Arnett. Said meeting was open to the public and notice thereof had been given as required by law.

Those present at the meeting included:

COMMISSION AND STAFF

Atul Deshmane	Commissioner
Jaime Arnett	Commissioner
Peter Ruffatto	Legal Counsel
Chris Heimgartner	General Manager
Aaron Peterson	IT/SCADA Technician
Andrew Entrikin	Director – Broadband and New Power Supply
Annette Smith	Finance Director
Joseph Shay	Clerk of the Board / Records
Kurt Wank	Assistant General Manager
Garrett Love-Smith	Engineering Manager
Lisa Moeller	Director – HR & Communications
Paul Siegmund	Automation & Technical Manager
Rebecca Schlotterback	Contracts & Regulatory Compliance Manager

VISITORS

Todd Lagestee	Citizen
13602017300	Dial In Zoom Attendee (No Name Given)

2. Agenda

The purpose of the Special Meeting was to consider installation of a 115kv Line & Substation. Chris Heimgartner gave a presentation to the commission outlining specifics related to the proposed project. Following the General Manager’s presentation Commissioner Arnett made a motion to allow General Manager, Chris Heimgartner to enter into an agreement with AltaGas to establish a substation and 115kv powerline. Commissioner Deshmane seconded the motion. The motion passed with all commissioners present voting in favor of the motion.

3. Adjourn

There being no further business Commissioner Arnett adjourned the meeting at 4:46 p.m.

Atul Deshmane, President/Commissioner

Jaime Arnett, Vice President/Commissioner

Commission Clerk Note:

Video recordings of the Whatcom PUD Commission Meetings are available online at the following link on the PUD’s Website: <https://www.pudwhatcom.org/the-commission/agenda-packets-meeting-minutes-recordings/>



Memo

To: Commissioners Deshmane, Arnett, and Ury
From: Chris Heimgartner, General Manager
Date: November 10, 2025
Re: Approve Change Order Authorization for MFA

Requested Actions: AUTHORIZE GENERAL MANAGER TO APPROVE CHANGE ORDER AUTHORIZATION FOR MFA

Background: On January 14, 2025 the Commission authorized the General Manager to enter into a Professional Services Agreement between Public Utility District No. 1 of Whatcom County (“District”) and Maul Foster & Along, INC (“MFA”) for an updated Strategic Plan. The agreement currently outlines one hundred and eighty (180) hours for Strategic Plan Development, whereas the actual hours spent are two hundred and eight point fifty-five (208.55). This change order requests an additional five thousand dollars (\$5,000) be added to the agreement to cover the additional hours.

Fiscal Impact: Approval of this action is not expected to require adjustments to the budget.

Recommended Actions: AUTHORIZE THE GENERAL MANAGER TO APPROVE CHANGE ORDER AUTHORIZATION FOR MFA

MFA Change Order Authorization

Between Maul Foster & Alongi, Inc. (MFA), and Public Utility District No. 1 of Whatcom County (Client).

Signing of this authorization by MFA and Client authorizes MFA to complete the additional work as described below (Work) under the terms and conditions of the Master Agreement for Professional Services with an effective date of: March 6, 2025, which is fully incorporated herein by this reference. All contract provisions remain in full force and effect and shall be undisturbed by this change order, except for the changes described below.

MFA project number: M1102.01.004

Change order number: 02

Project name: Strategic Planning

Project location: Ferndale, WA

Reason for revisions to scope and schedule of work:

An additional 28.55 hours was spent by MFA staff than the original allocation to address and incorporate PUD input during the review phase of the Strategic Plan.

Additional hours spent as a result of PUD requests are as follows:

Task #	Task Title	Original Allocation of Hours for MFA	Actual Hours spent	Additional Funds Requested
2	Strategic Plan Development	180	208.55	\$5,000.00

Scope and schedule of work: MFA will perform the Work indicated below.

No change to schedule; work shall be completed by December 31, 2027. This change order increases the budget for Task 2 by \$5,000, to accommodate additional coordination with the PUD Commission.

MFA will begin work immediately upon receiving authorization to proceed. This proposal is valid for 30 days.

Budget data (all figures are estimates unless otherwise noted):

Original contract amount: \$ 105,999

Net change by previous authorized change order(s): \$ 0

Contract price prior to this change order: \$ 105,999

This contract change order increases contract price by: \$ 5,000

New contract price including this change order: \$ 110,999

This cost estimate does not represent a lump sum. MFA bills on a time-and-materials basis. MFA may apply money from one task to another to complete the scope of work.

MFA Change Order Authorization

So agreed to this 10th day of November, 2025.

By Maul Foster & Alongi, Inc.

By Public Utility District No. 1 of Whatcom County

Signature

Seth Otto

Printed Name

Principal Planner

Title

Signature

Christopher Heimgartner

Printed Name

General Manager

Title

DRAFT