

**PUBLIC UTILITY DISTRICT No. 1
of Whatcom County**

Agenda for the Regular Meeting of September 23, 2025
8:15 a.m. at the PUD Office
(In-Person, Zoom, & Teleconference)

1. Call to Order | Pledge of Allegiance
2. Approval of Agenda (2 minutes)
3. Consent Agenda (5 minutes)
 - a) Approval of the Minutes of the Regular Meeting of September 9, 2025 and the Minutes of the Special Commission Meeting of September 19, 2025
 - b) Approval of Claims for September 23, 2025
4. Public Comment (10 minutes – Individual speakers: 3 minutes)
5. General Manager Report (20 minutes)
6. Operations Report (10 minutes)
7. Old Business (20 minutes)
 - a) Broadband Update
 - b) Adjudication Update
 - c) Geothermal Update
 - d) Strategic Plan Update:
8. New Business (20 minutes)
 - a) Resolution 1: Approve Resolution No. 880 Declaring Certain Property to Be No Longer Functional and of Little or No Value for the Operations of the District System, and Authorizing the Disposal Thereof in Accordance with RCW 54.16.180
9. Commissioner Reports (10 minutes)
 - a) Upcoming Per Diem Requests
Commissioner Arnett: None as of publication
Commissioner Ury: None as of publication
Commissioner Deshmane: None as of publication
10. Public Comment (10 minutes– Individual speakers: 3 minutes)
11. Executive Session: Executive Session to Discuss Property Acquisition in Accordance with RCW [42.30.110](#) (15 Minutes Estimated)
12. Adjourn (Estimated 11:15 AM)

Notice:

All Commissioners will participate either via In-Person, Zoom/internet or teleconference.

The public meeting can be accessed;

By internet: <https://us02web.zoom.us/j/81708745864>

NOTE: IF ATTENDING VIA ZOOM WE WOULD APPRECIATE YOUR FULL NAME FOR THE COMMISSION RECORD THOUGH IT IS NOT REQUIRED

<p>Or telephone: Dial 1 (253) 215 8782 <u>or</u> 1 (253) 205 0468 Webinar ID: 817 0874 5864</p>

Next Commission Meetings

October 14, 2025 |8:15 a.m.| Regular Meeting

October 28, 2025 |8:15 a.m.| Regular Meeting

Meetings to be held at the District Office

1705 Trigg Road, Ferndale, WA 98248

or other location announced

Contact: Chris Heimgartner, General Manager (360) 384-4288 x 119

info@pudwhatcom.org

www.pudwhatcom.org

Public Utility District No. 1 of Whatcom County
Commission Meeting Attendance Sheet

Date of Meeting: September 9, 2025 Regular Meeting Platform: Hybrid In Person Zoom

Start Time: 8:35 AM Adjourn: 11:00 AM

Adjourn to Executive Session NA if applicable

In Attendance:

Initial Please:

- AD Atul Deshmane, Commissioner
- JA Jaime Arnett, Commissioner
- EU Eddy Ury, Commissioner
- X Jon Sitkin/Peter Ruffatto, Legal Counsel
- X Chris Heimgartner, General Manager
- X Aaron Peterson, IT/SCADA Technician
- X Andrew Entrikin, Director - Broadband and New Power Supply
- AS Annette Smith, Finance Director
- X Devin Crabtree, Chief Water Operator
- X Garrett Love-Smith, Engineering Manager
- X Jacob Wittmer, Automation Technician
- X Jon Littlefield, Electric System Supervisor
- X Joe McKenna, Project Manager
- X Joseph Shay, Clerk of the Board / Records
- X Kurt Wank, Assistant General Manager
- X Lisa Moeller, Director - HR & Communications
- X Mike Macomber, IT/SCADA Technician
- X Paul Siegmund, Automation & Technology Manager
- X Rebecca Schlotterback, Contracts & Regulatory Compliance Manager
- SHA Stephanie Hooper, Accountant I

Also in Attendance:

Name/Organization	Name/Organization
<u>Todd Lagestee</u>	
<u>Dave Olson</u>	
<u>Nash El-Badawi</u>	<u>BP</u>
<u>J</u>	

Name (original name)	Join time	Leave time	Duration († Guest	Recording	In waiting room
Aaron Peterson	9/9/2025 8:13	9/9/2025 10:59	166 No	OK	No
Whatcom PUD	9/9/2025 8:13	9/9/2025 8:15	3 No	No Respor	No
Dave Olson	9/9/2025 8:13	9/9/2025 8:15	2 Yes	No Respor	No
stephanieh	9/9/2025 8:13	9/9/2025 10:59	166 Yes	No Respor	No
Joseph Shay	9/9/2025 8:13	9/9/2025 10:59	166 No	No Respor	No
Rebecca Schlotterback	9/9/2025 8:13	9/9/2025 8:19	7 No	No Respor	No
Annette Smith	9/9/2025 8:13	9/9/2025 10:59	166 No	No Respor	No
Nash El-Badawi	9/9/2025 8:14	9/9/2025 8:22	8 Yes	No Respor	No
Lisa Moeller	9/9/2025 8:14	9/9/2025 8:16	3 Yes	No Respor	No
Dave Olson	9/9/2025 8:15	9/9/2025 8:18	3 Yes	No Respor	No
Peter Ruffatto	9/9/2025 8:15	9/9/2025 8:17	2 Yes	No Respor	No
Whatcom PUD	9/9/2025 8:16	9/9/2025 8:17	2 No	No Respor	No
Lisa Moeller	9/9/2025 8:17	9/9/2025 8:17	1 No	No Respor	No
Lisa Moeller	9/9/2025 8:17	9/9/2025 8:45	28 No	No Respor	No
Peter Ruffatto	9/9/2025 8:17	9/9/2025 8:19	2 Yes	No Respor	No
Whatcom PUD	9/9/2025 8:18	9/9/2025 8:19	2 No	No Respor	No
Dave Olson	9/9/2025 8:18	9/9/2025 8:21	3 Yes	No Respor	No
Whatcom PUD	9/9/2025 8:19	9/9/2025 8:20	2 No	No Respor	No
Rebecca Schlotterback	9/9/2025 8:20	9/9/2025 10:59	160 No	No Respor	No
Peter Ruffatto	9/9/2025 8:20	9/9/2025 9:36	77 Yes	No Respor	No
13607394416	9/9/2025 8:20	9/9/2025 8:21	1 Yes	No Respor	No
Dave Olson	9/9/2025 8:22	9/9/2025 8:22	1 Yes	No Respor	No
Whatcom PUD	9/9/2025 8:22	9/9/2025 8:28	6 No	No Respor	No
Nash El-Badawi	9/9/2025 8:23	9/9/2025 8:28	5 Yes	No Respor	No
Dave Olson	9/9/2025 8:24	9/9/2025 8:25	1 Yes	No Respor	No
Dave Olson	9/9/2025 8:25	9/9/2025 10:59	154 Yes	No Respor	No
Nash El-Badawi	9/9/2025 8:27	9/9/2025 8:29	2 Yes	No Respor	No
Whatcom PUD	9/9/2025 8:29	9/9/2025 8:33	4 No	No Respor	No
Nash El-Badawi	9/9/2025 8:29	9/9/2025 8:29	1 Yes	No Respor	No
Jon Sitkin	9/9/2025 8:33	9/9/2025 8:42	10 Yes	No Respor	No
J	9/9/2025 8:33	9/9/2025 9:15	42 Yes	No Respor	No
garrettl	9/9/2025 8:35	9/9/2025 10:59	144 Yes	No Respor	No
Whatcom PUD	9/9/2025 8:38	9/9/2025 8:39	2 No	No Respor	No
Whatcom PUD	9/9/2025 8:39	9/9/2025 10:59	140 No	No Respor	No
Lisa Moeller	9/9/2025 8:45	9/9/2025 10:59	135 No	No Respor	No
Jon Littlefield	9/9/2025 9:08	9/9/2025 10:35	88 Yes	No Respor	No
J	9/9/2025 9:21	9/9/2025 9:30	10 Yes	No Respor	No

**MINUTES OF THE REGULAR
MEETING OF THE COMMISSION
September 9, 2025**

1. Call to Order | Pledge of Allegiance

The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Whatcom County was called to order at 8:35 a.m. by Commissioner Atul Deshmane. Said meeting was open to the public and notice thereof had been given as required by law.

Those present at the meeting included:

COMMISSION AND STAFF

Atul Deshmane	Commissioner
Jaime Arnett	Commissioner
Eddy Ury	Commissioner
Jon Sitkin	General Counsel, CSD Attorneys at Law
Peter Ruffatto	General Counsel, CSD Attorneys at Law
Chris Heimgartner	General Manager
Aaron Peterson	IT/SCADA Technician
Andrew Entrikin	Director – Broadband and New Power Supply
Annette Smith	Finance Director
Garrett Love-Smith	Engineering Manager
Jon Littlefield	Electric System Supervisor
Joseph Shay	Clerk of the Board / Records
Kurt Wank	Assistant General Manager
Lisa Moeller	Director – HR & Communications
Rebecca Schlotterback	Contracts and Regulatory Compliance Manager
Stephanie Hooper	Accountant I

VISITORS

Dave Olson	Citizen
Nash El-Badawi	BP
J	Citizen
Todd Lagestee	Citizen

2. Approval of Agenda

ACTION:

Section 7d (Strategic Plan Update) was moved to after the commissioner reports to allow for as much time as possible for discussion. Commissioner Arnett made a motion to approve the agenda with the change in the order of business. Commissioner Ury seconded the motion. The motion passed unanimously.

3. Approval of Consent Agenda

a) Approval of the Minutes of the Regular Meeting of August 26, 2025, Minutes of the Special Meeting of September 5, 2025, and Approval of the Claims of September 9, 2025:

Commissioner Ury made a motion to approve the consent agenda in totality. Commissioner Arnett seconded the motion. The motion passed unanimously.

Claims of August 26, 2025:

ALUMICHEM CANADA INC (formerly WATERHOUSE ENV.)	35,770.80
AMERICAN WATER WORKS	431.00
INDUSTRIAL SUPPLY, INC	124.00
ASTOUND BUSINESS SOLUTIONS	555.85
AT&T MOBILITY	1,838.21
CDW/COMPUTER DISCOUNT WAREHOUSE	5,589.36
CESCO NEW CONCEPT CHEMICAL PRODUCTS	182.09

COBB, FENDLEY & ASSOCIATES, INC	5,804.00
COMPLETE DESIGN INC	17,548.73
CONNER, ERIC	1,065.53
CORNERSTONE MANAGEMENT, INC.	1,088.00
CRINA HOYER CONSULTING	1,047.55
CULLIGAN NORTHWEST	277.30
ENTRIKIN, ANDREW	4,737.80
EXACT SCIENTIFIC SERVICES INC.	30.00
FASTENAL	362.65
FEDERAL EXPRESS	67.86
FERNDALE ACE HARDWARE	134.19
FERNDALE AUTO PARTS	13.05
FERNDALE CITY OF	286.98
HARDWARE SALES, INC .	70.59
HEALTH PROMOTIONS NORTHWEST	150.00
HEIMGARTNER, CHRIS	151.98
HERITAGE ENGINEERING GROUP	4,680.00
HOOPER, STEPHANIE	33.60
INTEGRATED POWER SERVICES LLC	14,854.30
NEL/SON DISTRIBUTING DBA NELSON-REISNER	1,611.64
NORTH COAST ELECTRIC COMPANY	1,495.48
NORTHWEST CASCADE, INC.	127.36
NORTHWEST FIBER DBA ZIPLY FIBER	1,762.32
NORTHWEST PROPANE	471.30
P&P EXCAVATING, LLC	183,922.73
PLATT ELECTRIC SUPPLY CO	42.50
PRINCIPAL LIFE INSURANCE COMPANY	719.13
PUD #1 OF WHATCOM COUNTY	3.20
PUGET SOUND ENERGY, INC	7,947.53
REGENCE BLUE SHIELD	60,792.37
SSC - SANITARY SERVICE COMPANY	683.42
STAR RENTALS	1,708.88
TEAMSTER LOCAL #231	744.00
UNITED WAY OF WHATCOM COUNTY	425.00
UTILITIES UNDERGROUND LOCATION	20.25
VALVOLINE	180.47
WASHINGTON DENTAL SERVICE	3,033.80
WASHINGTON TEAMSTERS WELFARE	14,042.70
WESTERN REFINERY SERVICES	22,739.20
WHATCOM JANITORIAL	1,575.00
WIN-911	4,243.20
GRAND TOTAL	\$ 405,186.90

4. **Public Comment** – Todd Lagestee commented that he would like to see the signage for the PUD on Portal Way improved to increase visibility.
5. **General Manager’s Report** – Chris Heimgartner, General Manager reported WIRA1 will be having a legislative tour on October 3rd. Mr. Heimgartner also informed the commission that he will be on vacation for the next week. Lastly, Mr. Heimgartner noted that there would be a need for a future executive session to discuss future geothermal leases.
6. **Operations Report** – Kurt Wank, Assistant General Manager informed the commission that a footing has been set for a steel pole replacement on the PUD’s 115kv line for a 75 ft. tall pole. Mr. Wank also reported that the Bender Park radio tower was to be demolished beginning today.
7. **Old Business**
 - a) **Broadband Update** – None.

b) Adjudication Update – Jon Sitkin, PUD Legal Counsel reported that the adjudication committee had submitted their process and rules suggestions to the court and that the court should be accepting the proposed process and rules in the near future. Mr. Sitkin discussed with the commission the difficulty that notification for the 35,000 claimants will have in the processing of this adjudication.

d) Geothermal Update – None.

e) Strategic Plan Update – The commission and staff worked on the process of formalizing goals and tactics for the PUD’s strategic plan. The work was tabled and will resume again with a goal for completion at a special commission meeting on September 19, 2025 at the PUD Main Offices from 1 to 3 pm.

8. New Business

a) Annette Smith, Finance Director for Whatcom PUD discussed the upcoming budget cycle with the commission and asked for initial input on the process. Discussion was had between the commission and the finance director regarding the budget.

b & c) Lisa Moeller, Director of HR and Communications discussed with the commission the difficulty that executive staff had been having in hiring a new electrician for the PUD. It was determined that this difficulty was a result of the current salary for the position not being as competitive as it could be. Therefore Ms. Moeller presented Resolution No. 879 “Amending the Salary Schedule for Administrative Employees for 2025, Effective September 16, 2025” to the commission. Commissioner Arnett made a motion to approve action item number two. Commissioner Ury seconded the motion. The motion passed unanimously.

9. Commission Reports/Per Diem Requests:

Commissioner Arnett reported on her upcoming attendance to various WPUDA (Washington Public Utility District Association) meetings.

Commissioner Deshmane reported his attendance at recent PPC (Public Power Council) meeting and his plans to attend the upcoming WPUDA meetings.

Commissioner Ury reported on his plans to attend the upcoming WPUDA meeting and sought clarification with the other commissioners as to which commissioner would be attending what meetings.

10. Public Comment

None

11. Executive Session

None.

12. Adjourn

There being no further business Commissioner Deshmane adjourned the meeting at 11:00 a.m.

Atul Deshmane, President/Commissioner

Jaime Arnett, Vice President/Commissioner

Eddy Ury, Secretary/Commissioner

Commission Clerk Note:

Video recordings of the Whatcom PUD Commission Meetings are available online at the following link on the PUD’s Website: <https://www.pudwhatcom.org/the-commission/agenda-packets-meeting-minutes-recordings/>

Memo

To: Commissioners Arnett, Deshmane, and Ury
From: Kurt Wank, Assistant General Manager
Date: September 23, 2025
Re: Declaration of Surplus Property (Motor Vehicle)

Requested Actions: APPROVE RESOLUTION NO. 880 DECLARING CERTAIN PROPERTY TO BE NO LONGER FUNCTIONAL AND OF LITTLE OR NO VALUE FOR THE OPERATIONS OF THE DISTRICT SYSTEM, AND AUTHORIZING THE DISPOSAL THEREOF IN ACCORDANCE WITH RCW 54.16.180

Background: District staff has identified equipment and/or materials that are of little or no use to the operations of the District as referenced in Resolution No. 880, Exhibit A. RWC 54.16.180(2)(b) authorizes the disposition of properties, equipment and materials. The equipment listed is either obsolete, worn out, broken, or no longer works properly.

Fiscal Impact: The District will seek to recoup any expenses from the disposal/recycle or sale of these items.

Recommended Actions: APPROVE RESOLUTION NO. 880 DECLARING CERTAIN PROPERTY TO BE NO LONGER FUNCTIONAL AND OF LITTLE OR NO VALUE FOR THE OPERATIONS OF THE DISTRICT SYSTEM, AND AUTHORIZING THE DISPOSAL THEREOF IN ACCORDANCE WITH RCW 54.16.180

RESOLUTION NO. 880

**RESOLUTION BY THE BOARD OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO.1 OF WHATCOM COUNTY (DISTRICT)
DECLARING CERTAIN PROPERTY TO BE NO LONGER FUNCTIONAL AND OF
LITTLE OR NO VALUE FOR THE OPERATIONS OF THE DISTRICT SYSTEM, AND
AUTHORIZING THE DISPOSAL THEREOF IN ACCORDANCE WITH RCW 54.16.180**

WHEREAS, the DISTRICT currently owns the property described in Exhibit “A”; and

WHEREAS, said property has been determined by the Commissioners to be of little value or no value, inadequate, obsolete and no longer functional for the use in the DISTRICT’S operations; and

WHEREAS, the DISTRICT’S best interests will be served by the disposal of said property as authorized by RCW 54.16.180;

NOW THEREFORE BE IT RESOLVED by the Commissioners of Public Utility District No. 1 of Whatcom County that said property as set forth in above shall be disposed of as soon hereafter as conveniently possible with the highest possible return to the District.

ADOPTED by the Commission of Public Utility District No.1 of Whatcom County at its regular meeting held on the 23rd day of September, 2025.

**PUBLIC UTILITY DISTRICT NO.1
Of WHATCOM COUNTY**

Atul Deshmane, President/Commissioner

Jamie Arnett, Vice President/Commissioner

Eddy Ury, Commissioner

**Resolution No. 880 Exhibit A
Property for Surplus Disposal**

Item/Make/Model No.	Description	Serial/Vin No.	Mileage (If Applicable)
2015 Ford F250	Extended Cab 4WD Truck PUD ID No. 9 FA ID: CPV0010	1FT7X2B63FEA53178	51981.7