

**PUBLIC UTILITY DISTRICT No. 1  
of Whatcom County**

Agenda for the Regular Meeting of July 22, 2025  
9:00 a.m. at the PUD Office  
(Zoom, & Teleconference)

1. Call to Order | Pledge of Allegiance
2. Approval of Agenda (2 minutes)
3. Consent Agenda (5 minutes)
  - a) Approval of the Minutes of the Regular Meeting of July 8, 2025
  - b) Approval of Claims for July 22, 2025
4. Public Comment (10 minutes – Individual speakers: 3 minutes)
5. General Manager Report (20 minutes)
6. Operations Report (10 minutes)
7. Old Business (120 minutes)
  - a) Broadband Update
  - b) Adjudication Update
  - c) Geothermal Update
  - d) Strategic Plan Update: Crina Hoyer Vision, Mission, and Values Wrap-Up (90 Minutes, Workshop to follow Commission Reports)
8. New Business (10 minutes)
  - a) Action 1: Approve the 2025 Plant No. 2 West Settling Pond Cleaning Project to Interwest Construction Inc. (10 Minutes)
9. Commissioner Reports (10 minutes)
  - a) Upcoming Per Diem Requests  
Commissioner Arnett: None as of publication  
Commissioner Ury: None as of publication  
Commissioner Deshmane: None as of publication
10. Public Comment (10 minutes– Individual speakers: 3 minutes)
11. Executive Session: None as of publication
12. Adjourn (Estimated 12:12 PM)

**Notice:**

All Commissioners will participate either in person or via Zoom/internet or teleconference.

**The public meeting can be accessed;**

**By internet: <https://us02web.zoom.us/j/87823825800>**

**NOTE: IF ATTENDING VIA ZOOM WE WOULD APPRECIATE YOUR FULL NAME FOR THE COMMISSION RECORD THOUGH IT IS NOT REQUIRED**

<p><b>Or telephone:</b> Dial 1 (253) 215 8782 <u>or</u> 1 (253) 205 0468 <b>Webinar ID:</b> 878 2382 5800</p>
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**Next Commission Meetings**

August 12, 2025 |8:15 a.m.| Regular Meeting

August 26, 2025 |8:15 a.m.| Regular Meeting

Meetings to be held at the District Office

1705 Trigg Road, Ferndale, WA 98248

*or other location announced*

Contact: Chris Heimgartner, General Manager (360) 384-4288 x 119

[info@pudwhatcom.org](mailto:info@pudwhatcom.org)

[www.pudwhatcom.org](http://www.pudwhatcom.org)

**Public Utility District No. 1 of Whatcom County  
Commission Meeting Attendance Sheet**

Date of Meeting: July 8, 2025 Platform: Hybrid In Person Zoom

Start Time: 8:17 AM Adjourn: 11:14 AM

Adjourn to Executive Session NA if applicable

In Attendance:

Initial Please:

- AD Atul Deshmane, Commissioner
- JA Jaime Arnett, Commissioner
- X Eddy Ury, Commissioner
- X Jon Sitkin/Peter Ruffatto, Legal Counsel
- X Chris Heimgartner, General Manager
- X Aaron Peterson, IT/SCADA Technician
- X Andrew Entrikin, Director - Broadband and New Power Supply
- AS Annette Smith, Finance Director
- X Devin Crabtree, Chief Water Operator
- X Garrett Love-Smith, Engineering Manager
- \_\_\_\_\_ Jacob Wittmer, Automation Technician
- \_\_\_\_\_ Jon Littlefield, Electric System Supervisor
- \_\_\_\_\_ Joe McKenna, Project Manager
- X Joseph Shay, Clerk of the Board / Records
- X Kurt Wank, Assistant General Manager
- X Lisa Moeller, Director - HR & Communications
- X Mike Macomber, IT/SCADA Technician
- \_\_\_\_\_ Paul Siegmund, Automation & Technology Manager
- X Rebecca Schlotterback, Contracts & Regulatory Compliance Manager
- X Stephanie Hooper, Accountant I

Also in Attendance:

Name/Organization	Name/Organization
<u>Prina Hoyer</u>	<u>Prina Hoyer</u>
<u>Robin Dexter</u>	<u>colizer</u>

Name (original name)	Join time	Leave time	Duration (1 Guest	Recording	In waiting room
Mike M.   Whatcom PUD - IT	7/8/2025 8:06	7/8/2025 11:14	189 No	OK	No
Jon Sitkin	7/8/2025 8:06	7/8/2025 11:14	189 Yes	No Respor	No
Joseph Shay	7/8/2025 8:06	7/8/2025 11:14	188 No	No Respor	No
Whatcom PUD	7/8/2025 8:07	7/8/2025 11:14	188 No	No Respor	No
Lisa Moeller	7/8/2025 8:09	7/8/2025 8:57	48 No	No Respor	No
Dave Olson	7/8/2025 8:11	7/8/2025 11:14	183 Yes	No Respor	No
Aaron Peterson	7/8/2025 8:13	7/8/2025 11:14	182 No	OK	No
Kurt Wank	7/8/2025 8:14	7/8/2025 11:14	181 No	No Respor	No
Rebecca Schlotterback	7/8/2025 8:14	7/8/2025 11:14	181 No	No Respor	No
Michael	7/8/2025 8:14	7/8/2025 11:14	180 Yes	No Respor	No
stephanieh	7/8/2025 8:14	7/8/2025 11:14	180 Yes	No Respor	No
TSDC VR - #6	7/8/2025 8:15	7/8/2025 8:19	4 Yes	No Respor	No
James Facer	7/8/2025 8:15	7/8/2025 8:17	2 Yes	No Respor	No
garrettl	7/8/2025 8:15	7/8/2025 10:23	128 Yes	No Respor	No
Marc Holmes	7/8/2025 8:15	7/8/2025 8:15	1 Yes	No Respor	No
LCS. LCC Derek Muldrow	7/8/2025 8:16	7/8/2025 8:19	3 Yes	No Respor	No
Annette Smith	7/8/2025 8:16	7/8/2025 11:14	178 No	No Respor	No
Speaker James F.	7/8/2025 8:17	7/8/2025 8:20	4 Yes	No Respor	No
Joseph Shay	7/8/2025 8:20	7/8/2025 9:48	89 Yes	No Respor	No
Joseph Shay	7/8/2025 8:23	7/8/2025 8:24	2 Yes	No Respor	No
Joseph Shay	7/8/2025 8:24	7/8/2025 8:34	11 Yes	No Respor	No
Devin Crabtree	7/8/2025 9:09	7/8/2025 9:31	23 No	No Respor	No

**MINUTES OF THE REGULAR  
MEETING OF THE COMMISSION  
July 08, 2025**

**1. Call to Order | Pledge of Allegiance**

The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Whatcom County was called to order at 8:17 a.m. by Commissioner Atul Deshmane. Said meeting was open to the public and notice thereof had been given as required by law.

Those present at the meeting included:

**COMMISSION AND STAFF**

Atul Deshmane	Commissioner
Jaime Arnett	Commissioner
Eddy Ury	Commissioner
Chris Heimgartner	General Manager
Jon Sitkin	General Counsel, CSD Attorneys at Law
Aaron Peterson	IT/SCADA Technician
Andrew Entrikin	Director – Broadband and New Power Supply
Annette Smith	Finance Director
Garrett Love-Smith	Engineering Manager
Joseph Shay	Clerk of the Board / Records
Kurt Wank	Assistant General Manager
Lisa Moeller	Director – HR & Communications
Mike Macomber	IT/SCADA Technician
Rebecca Schlotterback	Contracts and Regulatory Compliance Manager
Stephanie Hooper	Accountant I

**VISITORS**

Crina Hoyer	Crina Hoyer Consulting
Robin Dexter	Citizen
TSDC VR - #6	Citizen
James Facer	Citizen
Marc Holmes	Citizen
LCS. LCC Derek Muldrow	Citizen
Dave Olson	Citizen
Speaker James F.	Citizen

**2. Approval of Agenda**

**ACTION:**

Commissioner Arnett made a motion to approve the agenda. Commissioner Ury seconded the motion. The motion passed unanimously.

**3. Approval of Consent Agenda**

**a) Approval of the Minutes of the Regular Meeting of June 24, 2025 & Approval of the Claims of July 8, 2025:**

Commissioner Ury made a motion to approve the consent agenda corrected to reflect the meeting and claim dates listed above and not those published in the original agenda. Commissioner Arnett seconded the motion. The motion passed unanimously.

**Claims of July 8, 2025:**

ALL SEASON SPRAYING	7,234.86
APPLIED INDUSTRIAL TECHNOLOGIES, INC	396.19
ASTOUND BUSINESS SOLUTIONS	555.85
AT&T MOBILITY	1,873.36
BELLINGHAM AUTO AIR	2,094.47
BHAM WHATCOM CHAMBER OF COMM & INDUSTRY	356.00

CDW/COMPUTER DISCOUNT WAREHOUSE	1,873.67
CENTRAL WELDING SUPPLY	158.30
CESCO NEW CONCEPT CHEMICAL PRODUCTS	182.09
CHMELIK SITKIN & DAVIS	15,131.00
CLEAN EARTH INC.	63.82
COBB, FENDLEY & ASSOCIATES, INC	3,060.00
COMCAST	150.00
COMPLETE DESIGN INC	49,599.30
CORRECT EQUIPMENT	17,566.85
CORNERSTONE MANAGEMENT, INC.	1,308.00
CREATIVE ROOF SOLUTIONS	50,566.17
CRINA HOYER CONSULTING	2,193.75
CULLIGAN NORTHWEST	289.23
DRAYTON ARCHAEOLOGY	1,539.95
EXACT SCIENTIFIC SERVICES INC.	30.00
FERNDALE ACE HARDWARE	122.33
FERNDALE CITY OF	299.65
HACH COMPANY	145.31
HARDWARE SALES, INC .	38.24
HEALTH PROMOTIONS NORTHWEST	150.00
HOOPER, STEPHANIE	84.70
MILLS ELECTRIC	43,550.49
NEL/SON DISTRIBUTING DBA NELSON-REISNER	1,822.79
NORTH COAST ELECTRIC COMPANY	7,475.97
NORTHWEST CASCADE, INC.	343.50
NORTHWEST FIBER DBA ZIPLY FIBER	878.36
ODP BUSINESS SOLUTIONS LLC	507.53
P&P EXCAVATING, LLC	188,746.95
PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	500.00
PLATT ELECTRIC SUPPLY CO	2,104.78
PORTAL WAY FARM & GARDEN	34.30
PUD #1 OF WHATCOM COUNTY	1,939.98
PUGET SOUND ENERGY, INC	10,055.20
REGENCE BLUE SHIELD	44,528.88
RICOH USA	60.42
SMITH MECHANICAL	954.84
SSC - SANITARY SERVICE COMPANY	692.26
TEAMSTER LOCAL #231	732.00
ULINE, INC.	1,629.68
UNITED WAY OF WHATCOM COUNTY	425.00
WA PUBLIC UTILITY DISTRICTS ASSOCIATION	550.00
WASHINGTON DENTAL SERVICE	3,033.80
WASHINGTON TEAMSTERS WELFARE	14,042.70
WESTERN REFINERY SERVICES	36,303.59
WHATCOM JANITORIAL	1,575.00
<b>GRAND TOTAL</b>	<b>\$ 519,551.11</b>

**4. Public Comment** – None

**5. General Manager’s Report** – Chris Heimgartner, General Manager reported he will be in Portland for the next commission meeting and Kurt Wank, Assistant General Manager would be covering for him at the meeting. The General Manager also mentioned the PUD’s open house on Friday July 11<sup>th</sup>, 2025 and he thanked Commissioner Arnett and HR Director Moeller for their work on the PUD 4<sup>th</sup> of July float.

**6. Operations Report** – Kurt Wank, Assistant General Manager informed the commission that there are currently divers at Plant 1 giving the Plant 1 intake a through cleaning. Mr. Wank noted

that this was the most through cleaning the intake has had in years. Mr. Wank also reported that the work on D Station was progressing smoothly.

**7. Old Business**

**a) Broadband Update** – None

**b) Adjudication Update** – None.

**d) Geothermal Update** – None

**e) Strategic Plan Update** – Crina Hoyer of Crina Hoyer Consulting had a workshop with commissioners and staff to work on the development of the PUD’s mission statement, values statement, and vision statements to be included as part of the strategic plan.

**NOTE: The workshop was held during the New Business portion of the meeting following Action Item 1.**

**8. New Business**

Commissioner Arnett made a motion to approve action item No. 1 to Approve Pol-1301 Recognizing Employees / Promoting Positive Workplace Culture. Commissioner Ury seconded the motion. The motion passed unanimously.

To allow for the attendance of Crina Hoyer at the next (July 22, 2025) commission meeting to continue work on the vision, mission, and values statements of the PUD. Commissioner Arnett made a motion to move the start time of the July 22, 2025 regular commission meeting to 9:00 AM. Commissioner Deshmane seconded the motion. The motion passed unanimously.

**9. Commission Reports/Per Diem Requests:**

Commissioner Ury had nothing new to report

Commissioner Arnett had nothing new to report

Commissioner Deshmane had nothing new to report.

**10. Public Comment**

During the first public comment period of the meeting an unknown individual spoke using racially offensive language that violated Whatcom PUD’s public comment policy. Due to the violation of the public comment policy Commissioner Deshmane made a motion to amend the agenda to suspend the second public comment period of this meeting. Commissioner Arnett approved. Motion passed unanimously.

**11. Executive Session**

None.

**12. Adjourn**

There being no further business Commissioner Deshmane adjourned the meeting at 11:14 a.m.

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Atul Deshmane, President/Commissioner

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Jaime Arnett, Vice President/Commissioner

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Eddy Ury, Secretary/Commissioner

**Commission Clerk Note:**

Video recordings of the Whatcom PUD Commission Meetings are available online at the following link on the PUD’s Website: <https://www.pudwhatcom.org/the-commission/agenda-packets-meeting-minutes-recordings/>

# Memo

To: Commissioners Arnett, Deshmane, and Ury  
From: Garrett Love-Smith – Engineering Manager  
Date: July 22<sup>nd</sup>, 2025  
Re: Approve the 2025 Plant No. 2 West Settling Pond Cleaning Project to Interwest Construction Inc.

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**Requested Actions:** AWARD THE 2025 PLANT NO. 2 WEST SETTLING POND CLEANING PROJECT TO INTERWEST CONSTRUCTION INC. AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT

**Background:** The District has developed a Capital Improvement Project list for work to be completed in 2025. On this list is the cleaning & excavation of the District’s Plant No. 2 West Settling Pond, extraordinary maintenance project (RW-M-2). Due to the significant amount of sediment the clarification process produces, the settling ponds need to be cleaned and excavated, on an annual basis. The budget for pond cleaning for 2025 RW-M-2 is 165,000.00

On July 18, 2025 the District received and publicly read aloud four bids submitted for this project.

The results are as follows:

<u>Contractor</u>	<u>Bid Total (w/o tax)</u>
Interwest Construction Company.....	\$113,152.00
WRS.....	\$160,578.13
Honcoop Gravel.....	\$179,520.00
P&P Excavating.....	\$269,878.40

Staff recommends awarding the Contract for the Plant No. 2 West Settling Pond to Interwest Construction Inc.

**Fiscal Impact:** This project is budgeted for in the 2025 Capital Improvements Projects Budget RW-M-2 and is within budget.

**Recommended Actions:** AWARD THE 2025 PLANT NO. 2 WEST SETTLING POND CLEANING PROJECT TO INTERWEST CONSTRUCTION INC. AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT