

**MINUTES OF THE REGULAR
MEETING OF THE COMMISSION
April 8, 2025**

1. Call to Order | Pledge of Allegiance

The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Whatcom County was called to order at 8:15 a.m. by Commissioner Atul Deshmane. Said meeting was open to the public and notice thereof had been given as required by law.

Those present at the meeting included:

COMMISSION AND STAFF

Atul Deshmane	Commissioner
Jaime Arnett	Commissioner
Eddy Ury	Commissioner
Jon Sitkin	General Counsel, CSD Attorneys at Law
Aaron Peterson	IT/SCADA Technician
Andrew Entrikin	Director – Broadband and New Power Supply
Annette Smith	Director of Finance
Garrett Love-Smith	Engineering Manager
Jon Littlefield	Electrical Systems Supervisor
Joe McKenna	Project Manager
Joseph Shay	Clerk of the Board / Records
Kurt Wank	Assistant General Manager
Lisa Moeller	Director – HR & Communications
Mike Macomber	IT/SCADA Technician
Rebecca Schlotterback	Contracts and Regulatory Compliance Manager
Stephanie Hooper	Accountant I

VISITORS

Rick Maricle	Citizen
Robin Dexter	Citizen
Tyler McDevitt	Citizen
Todd Lagestee	Citizen

2. Approval of Agenda

ACTION:

Commissioner Arnett made a motion to approve the agenda. Commissioner Ury seconded the motion. The motion passed unanimously.

3. Approval of Consent Agenda

a) Approval of the Minutes of the Regular Meeting of March 25, 2025 & Approval of the Claims of April 8, 2025:

Commissioner Ury made a motion to approve the consent agenda as a whole including both the minutes and the claims. Commissioner Arnett seconded the motion. The motion passed unanimously.

Claims of April 8, 2025:

ALUMICHEM CANADA INC (formerly WATERHOUSE ENV.)	30,075.60
INDUSTRIAL SUPPLY, INC	74.82
AT&T MOBILITY	1,836.52
COBB, FENDLEY & ASSOCIATES, INC	5,795.18
COMPLETE DESIGN INC	18,937.50
CONNER, ERIC	299.00
CORNERSTONE MANAGEMENT, INC.	276.00
CRINA HOYER CONSULTING	1,778.80
CULLIGAN NORTHWEST	265.36

ENTRIKIN, ANDREW	6,533.90
ESRI	2,806.75
EXACT SCIENTIFIC SERVICES INC.	30.00
FERNDALE ACE HARDWARE	32.68
FOSTER GARVEY PC	28,018.00
HACKER, RONALD G	505.40
HD FOWLER CO, INC	19,970.24
HEALTH PROMOTIONS NORTHWEST	150.00
HOOPER, STEPHANIE	56.00
NATIONAL SAFETY, INC.	228.19
NEL/SON DISTRIBUTING DBA NELSON-REISNER	1,383.80
NORTHWEST CASCADE, INC.	165.50
NORTHWEST FIBER DBA ZIPLY FIBER	868.40
NORTHWEST MUNICIPAL ADVISORS	62,571.38
ODP BUSINESS SOLUTIONS LLC	412.86
P&P EXCAVATING, LLC	43,353.11
PLATT ELECTRIC SUPPLY CO	1,444.99
POMP'S TIRE SERVICE INC	807.20
PORTAL WAY FARM & GARDEN	98.09
PUD #1 OF WHATCOM COUNTY	7.17
PUGET SOUND ENERGY, INC	2,710.61
REGENCE BLUE SHIELD	42,924.58
RICOH USA	296.72
SSC - SANITARY SERVICE COMPANY	675.24
STERICYCLE ENVIRONMENTAL SOLUTIONS	522.05
TEAMSTER LOCAL #231	837.00
UNIT PROCESS COMPANY	472.80
UNITED WAY OF WHATCOM COUNTY	475.00
UTILITIES UNDERGROUND LOCATION	20.25
WA PUBLIC UTILITY DISTRICTS ASSOCIATION	30.00
WA ST DEPT OF RETIREMENT SYSTEMS	25.00
WASHINGTON DENTAL SERVICE	3,218.70
WASHINGTON TEAMSTERS WELFARE	16,048.80
WHATCOM FARMERS CO-OP	356.91
WHATCOM JANITORIAL	1,575.00
GRAND TOTAL	\$ 298,971.10

4. **Public Comment** – Todd Lagestee questioned why the agenda packet had not been uploaded to the PUD’s website. Lisa Moeller, Director – HR & Communications responded that the packet was uploaded on time but there was a error with the website and the packet did not post. Ms. Moeller stated that the error has been corrected and the packet is now online.
5. **General Manager’s Report** – Kurt Wank, Assistant General Manager was filling in for General Manager Heimgartner and reported on his behalf. Mr. Wank introduced commissioners and staff to Joe McKenna our new Project Manager. Mr. McKenna introduced himself and informed the commissioners and staff about his background and said he was happy to be working for the PUD. Mr. Wank informed the commissioners that an emergency was declared regarding the variable frequency drive that controls the high head pumps at Plant 1. Mr. Wank informed the commission that the drive was malfunctioning and that a contractor was called to assist water ops staff in correcting the situation.
6. **Operations Report** – Kurt Wank, Assistant General Manager reported that while Plant 1 was down to correct issues with the variable frequency drive the water crew members took advantage of the opportunity and installed a valve on high head pump 2 and did cleanup of the settling ponds and other needed maintenance. Mr. Wank also reported to the commissioners that the emergency with the electrical transfer switch that was previously reported to the commission has been repaired and the transfer switch is now operational again.

7. Old Business

a) Broadband Update – Andrew Entrikin, Director of Broadband and New Power Supply reported to the Commission that the Point Roberts project is moving along. Mr. Entrikin noted that there will be permitting issued for archeological work to monitor the site as the site prep phase of the project moves forward.

b) Adjudication Update – Nothing to report.

d) Geothermal Update – Nothing to report.

e) Strategic Plan Update – Nothing to report.

8. New Business

a) Report 1: Joseph Shay, Clerk to the Board / Records reported to the commission regarding the records and archival work he has been doing for the PUD since his arrival in August 2024.

b) Action 1: Approve A Professional Consulting Services Agreement With Digital Boundary Group For Cybersecurity Support Services, And Authorize The General Manager To Execute The Agreement. Commission Ury made a motion to approve the agreement. Commissioner Arnett seconded the motion. The motion passed unanimously.

c) Action 2: Approve Work Order No. 5 with Complete Design Inc For Engineering Services Related to the District's Plant 2 Basin Covers. Commissioner Arnett made a motion to approve the work order. Commissioner Ury seconded the motion. The motion passed unanimously.

d) Resolution 1: Resolution No. 876 Cancellation of Warrants. Commissioner Ury made a motion to approve resolution no. 876. Commissioner Arnett seconded the motion. The motion passed unanimously.

9. Commission Reports/Per Diem Requests:

Commissioner Arnett talked about attending the WRIA 1 meetings and the work they are doing on their work plan.

Commissioner Ury reported on his attendance at Energy Northwest and upcoming WPUDA meetings.

Commissioner Deshmane requested and was granted permission to use a per diem to have a meeting with the Cascade Natural Gas thermal energy team. That meeting date and time has not been set as of this meeting.

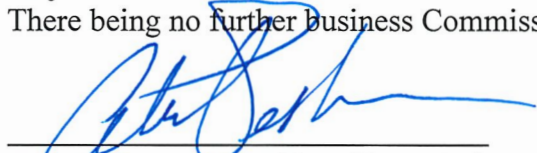
10. Public Comment – None.

11. Executive Session

None.

12. Adjourn

There being no further business Commissioner Deshmane adjourned the meeting at 10:41 a.m.



Atul Deshmane, President/Commissioner



Jaime Arnett, Vice President/Commissioner



Eddy Ury, Secretary/Commissioner

Commission Clerk Note:

Video recordings of the Whatcom PUD Commission Meetings are available online at the following link on the PUD's Website: <https://www.pudwhatcom.org/the-commission/agenda-packets-meeting-minutes-recordings/>