

## **PUBLIC UTILITY DISTRICT No. 1 of Whatcom County**

Agenda for the Regular Meeting of July 23, 2024  
8:15 a.m. at the PUD Office  
(In-person, Zoom, & Teleconference)

1. Call to Order | Pledge of Allegiance
2. Approval of Agenda (2 minutes)
3. Consent Agenda (5 min.)
  - a) Approval of the Minutes of the Special Meeting of July 9, 2024
  - b) Approval of the Minutes of the Regular Meeting of July 12, 2024
  - c) Approval of Claims for July 23, 2024
4. Public Comment (10 minutes – Individual speakers: 3 min.)
5. General Manager Report (10 min.)
6. Old Business (30 min.)
  - a) Broadband Update
  - b) Adjudication Update
  - c) Geothermal Update
  - d) Strategic Planning Update
7. New Business: None Anticipated
8. Operations Report (10 minutes)
9. Commissioner Reports (10 minutes)
  - a) Upcoming Per Diem Requests
10. Public Comment (10 minutes– Individual speakers: 3 min.)
11. Executive Session: No Session Planned
12. Adjourn (Estimated 9:30 a.m.)

**Notice:**

All Commissioners will participate either in-person, via Zoom/internet or teleconference.

**The public meeting can be accessed:** In-person at location announced;

**By internet:** <https://us02web.zoom.us/j/85612660035>

**Or telephone:** Dial 1 (360) 209 5623 or 1 (253) 215 8782 or 1 (253) 205 0468

**Webinar ID:** 856 1266 0035

### **Next Commission Meetings**

August 13 and August 27, 2024 | 8:15 a.m. | Regular Meetings – District Office  
1705 Trigg Road, Ferndale, WA 98248

*or other location announced*

Contact: Chris Heimgartner, General Manager (360) 384-4288 x 19

[info@pudwhatcom.org](mailto:info@pudwhatcom.org)

[www.pudwhatcom.org](http://www.pudwhatcom.org)

AGENDA ITEM #4a

July 23, 2024

**MINUTES OF THE REGULAR  
MEETING OF THE COMMISSION**

**July 9, 2024**

**1. Call to Order | Pledge of Allegiance**

The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Whatcom County was called to order at 8:15 a.m. by Commissioner Jaime Arnett. Said meeting was open to the public and notice thereof had been given as required by law. Those present included: Commissioner Todd Lagestee, Commissioner Atul Deshmane, Commissioner Jaime Arnett and Legal Counsel Jon Sitkin. Staff: General Manager Chris Heimgartner; Andrew Entrikin, Broadband Program Manager; Brian Walters, Assistant General Manager; Kurt Wank, Assistant General Manager; Annette Smith, Director of Finance; Stephanie Hooper, Accountant I; Rebecca Schlotterback, Contracts and Regulatory Compliance Manager; Garrett Love Smith, Engineering Manager; and Mike Macomber, IT/SCADA Technician.

Public attending:

Michael

Jack Wellman

Mike Kaufman

Robin Dexter

Jane Van Dyke, Clark Public Utilities

Dan Toepper Jefferson PUD

Stefany Zelepuza WPUDA

Nicolas Garcia WPUDA

Liz Anderson WPUDA

**2. Approval of Agenda**

**ACTION:** Commissioner Deshmane made the motion to APPROVE THE AGENDA OF July 9, 2024. Commissioner Lagestee seconded the motion. Motion passed unanimously.

**3. New Employee Introductions**

**4. Approval of Consent Agenda**

a) Approval of Meeting Minutes of the Regular Meeting of June 25, 2024;

b) Approval of the Claims of July 9, 2024;

**ACTION:** Commissioner Deshmane made the motion to APPROVE THE CONSENT AGENDA OF MAY 28, 2024. Commissioner Lagestee seconded the motion. Motion passed unanimously.

**5. Public Comment – Mike Kaufman.**

**6. WPUDA Comments.**

**7. General Manager’s Report**

General Report, no action taken.

**8. Old Business**

a) **Broadband Program Update**

b) **Adjudication Update**  
**Geothermal Update**

**9. New Business**

- a) **Action memo to approve Resolution 857 (Small Works Roster).** ACTION: Commissioner Deshmane made the motion to approve the agreement, Commissioner Lagestee seconded and the motion passed unanimously.
- b) **Action Memo to approve Resolution 858 (Purchasing Policy).** Action: Commissioner Lagestee made the motion to approve the resolution, Commissioner Deshmane seconded and the motion passed unanimously.
- c) **Set July 26 Special Meeting.** Action: Commissioner Deshmane made the motion and Commissioner Lagestee seconded and the motion passed unanimously.
- d) **Discussion of the new Strategic Planning effort.**

**10. Operations Report**

Routine report.

**11. Commissioner Reports**

Deshmane: Talked about the County Comprehensive Plan, adjudication and small business, and updated on the water committee.

Arnett: Updated on the July 4<sup>th</sup> parade, WPUDA, and the WIRA1 meeting.

Lagestee: June 26 Adjudication meeting, and attending Longview WPUDA meeting.

**12. Public Comment**

Mike Kaufman.

**13. Executive Session**

None.

**14. Adjourn**

There being no further business Commission President Arnett adjourned the meeting at 10:40 a.m.

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Jaime Arnett, President/Commissioner

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Atul Deshmane, Vice President/Commissioner

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Todd Lagestee, Secretary/Commissioner

**Commission Clerk Note:**

Video recordings of the Whatcom PUD Commission Meetings are available online at the following link on the PUD's Website: <https://www.pudwhatcom.org/the-commission/2024-agenda-packets-meeting-minutes-recordings/>

AGENDA ITEM #4c  
July 23, 2024

**MINUTES OF THE SPECIAL  
MEETING OF THE COMMISSION**

**July 12, 2024**

**15. Call to Order | Pledge of Allegiance**

The special meeting of the Board of Commissioners of Public Utility District No. 1 of Whatcom County was called to order at 1:10 p.m. by Commissioner Jaime Arnett. Said meeting was open to the public and notice thereof had been given as required by law. Those present included: Commissioner Todd Lagestee, Commissioner Atul Deshmane, Commissioner Jaime Arnett; Legal Counsel Jon Sitkin. Staff: General Manager Chris Heimgartner; and Andrew Entrikin, Broadband Program Manager.

Public attending: Carson, City of Sumas

**16. Approval of Agenda**

**ACTION:** Commissioner Deshmane made the motion to APPROVE THE AGENDA OF July 12, 2024. Commissioner Lagestee seconded the motion. Motion passed unanimously.

**17. Public Comment** – None made.

**18. Markets 101 Workshop**

**19. Public Comment** – None made.

**20. Adjourn**

There being no further business Commission President Arnett adjourned the meeting at 3:00 p.m.

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Jaime Arnett, President/Commissioner

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Atul Deshmane, Vice President/Commissioner

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Todd Lagestee, Secretary/Commissioner

**Commission Clerk Note:**

This Special Called Meeting was in person only. No recording was made.