

DRAFT

2023 BOARD OF COMMISSIONERS

ATUL DESHMANE, PRESIDENT
CHRISTINE GRANT, VICE PRESIDENT
JAIME ARNETT, SECRETARY

PUBLIC UTILITY DISTRICT No. 1 of Whatcom County

Agenda for the Regular Meeting of July 25, 2023

8:15 a.m.

NOTE: REMOTE ATTENDANCE ONLY

1. Call to Order | Pledge of Allegiance
2. Approval of Agenda (2 minutes)
3. Consent Agenda (3 minutes)
 - a) Approval of Claims for July 25, 2023
4. New Business
 - a) Award of Bid: Plant 2 East Settling Pond Cleaning Project (5 min)
 - b) WPUA Succession Plan Discussion (10 min)
5. Adjourn (8:40 AM estimated)

Notice:

All Commissioners will participate via Zoom/internet or teleconference.

The public meeting can be accessed by: Remote Attendance Only

By internet: <https://us02web.zoom.us/j/83480648175>

Or telephone: Dial 1 (253) 215 8782 or 1 (253) 205 0468

Webinar ID: 834 8064 8175

Next Commission Meetings

August 8 and August 22, 2023 | 8:15 a.m. | Regular Meetings – District Office or other location announced
1705 Trigg Road, Ferndale, WA 98248

Contact: Ann Grimm, Commission Clerk (360) 384-4288 x 27

www.pudwhatcom.org

AGENDA ITEM #4a
July 25, 2023

Action Memo

To: Commissioners Arnett, Deshmane, and Grant
From: Kurt Wank – Director of Utility Operations
Date: July 25, 2023
Re: Award of Bid: 2023 Plant No. 2 East Settling Pond Cleaning Project

Requested Action: AWARD THE 2023 PLANT NO. 2 EAST SETTLING POND CLEANING PROJECT TO HONCOOP GRAVEL IN AN AMOUNT OF \$192,052.58 (NOT INCLUDING TAX) AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT.

Background: The District has developed a Capital Improvement Project list for work to be completed in 2023. On this list is the cleaning and excavation of the District’s Plant No. 2 East Settling Pond, extraordinary maintenance project (RW-M-2). Due to the significant amount of sediment the clarification process produces, the settling ponds need to be cleaned and excavated, on an annual basis.

The budget for pond cleaning for 2022 was \$288,741. Because of significant sediment accumulation for the Plant 2 ponds and contractor cost increases, staff estimated that the pond cleaning costs would be higher in 2023 and raised the budget estimate for 2023 to \$310,000.

On July 7, 2023 the District received and publicly read aloud three (3) bids submitted for this project. Two of the three bids were lower than the staff estimate. The results are as follows:

<u>Contractor</u>	<u>Bid Total (without tax)</u>
Honcoop Gravel.....	\$192,052.58
WRS.....	\$318,795.30
P&P Excavating.....	\$221,793.54

Staff’s review of the Honcoop Gravel bid package determined that Honcoop has the lowest responsive Bid, and recommends awarding the Contract for the Plant No. 2 East Settling Pond to Honcoop Gravel.

Fiscal Impact: This project is budgeted for in the 2023 Capital Improvements Projects Budget RW-M-2 and is within budget.

Recommended Action: AWARD THE 2023 PLANT NO. 2 EAST SETTLING POND CLEANING PROJECT TO HONCOOP GRAVEL IN AN AMOUNT OF \$192,052.58 (NOT INCLUDING TAX) AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT.