

**MINUTES OF THE REGULAR
MEETING OF THE COMMISSION**

July 12, 2022

1. Call to Order | Pledge of Allegiance

The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Whatcom County was called to order at 8:01 a.m. by Commissioner Christine Grant. Said meeting was open to the public and notice thereof had been given as required by law. Those present via Zoom platform included Commissioner Christine Grant, Commissioner Atul Deshmane and Commissioner Mike Murphy; Legal Counsel Jon Sitkin; Staff: Chris Heimgartner, General Manager; Brian Walters, Assistant General Manager; Steve Jilk, In-House Consultant; Ann Grimm, Executive; Assistant Rebecca Schlotterback, Manager of Contracts and Regulatory Compliance; Paul Siegmund, Manager of Automation and Technology; Aaron Peterson, IT/SCADA Technician; Traci Irvine, Accountant I; and Kurt Wank, Project Manager.

Public attending via Zoom platform:

Rick Maricle, Citizen	Dave Olson, Citizen
Jack Wellman, Puget Sound Energy	Lauren Turner, Phillips 66

2. Approve Final Update of Strategic Plan

(Recording Time on Video: 01:02:02)

The Commission reviewed the final update with Jim Darling (Leeward Strategies) and had several wordsmithing changes and edits. Darling will send the latest revisions prior to the next meeting on July 26.

ACTION: No action taken or request of.

3. Approval of Agenda

(Recording Time on Video: 01:22:02)

ACTION: Commissioner Deshmane made the motion to APPROVE THE AGENDA. Commissioner Murphy second the motion. Motion passed unanimously.

4. Approval of Consent Agenda

(Recording Time on Video 01:22:30)

- a. Approval of Meeting Minutes of the Regular Meeting, June 28, 2022; and
- b. Approval of the Meeting Minutes of the Special Meeting, July 5, 2022; and
- c. Approval of the Claims of July 12, 2022:

VENDOR NAME	AMOUNT
ALUMICHEM CANADA INC (formerly WATERHOUSE ENV.)	29,133.00
BELLINGHAM HERALD	195.00
BROWN & KYSAR, INC.	68,879.42
CELTIC CLEANER, INC.	1,175.00
CINTAS CORPORATION	615.45
CORNERSTONE MANAGEMENT, INC.	2,747.00
CULLIGAN NORTHWEST	161.07
EXACT SCIENTIFIC SERVICES INC.	25.00
FERNDALE ACE HARDWARE	32.62
FERNDALE CITY OF	248.09
GATEWAY CONTROLS	2,244.76
GENEVA CONSULTING	4,973.75
HACH COMPANY	294.14
HEALTH PROMOTIONS NORTHWEST	150.00
IVOXY CONSULTING LLC	3,292.09
K ENGINEERS, INC.	1,700.50
LEEWARD STRATEGIES	2,200.00
LISTEN AUDIOLOGY SERVICES, INC	610.00
NESS CRANE SERVICE, INC	1,827.95
NOANET	13,390.00
NORTHWEST CASCADE, INC.	118.50
NORTHWEST FIBER DBA ZIPLY FIBER	1,383.07
NORTHWEST MOWING & GARDENING	540.76
NP INFORMATION SYSTEMS (3-D CORP)	269.82
PITNEY BOWES RESERVE ACCOUNT	20.99
PLATT ELECTRIC SUPPLY CO	625.43

PUBLIC UTILITY RISK MANAGEMENT SERVICES	3,677.41
PUD #1 OF WHATCOM COUNTY	19.22
PUGET SOUND ENERGY, INC	6,923.60
RDS - RECYCLING & DISPOSAL SERVICE	15.99
REGENCE BLUE SHIELD	44,398.74
REISNER DISTRIBUTION, INC	1,223.78
RH2 ENGINEERING, INC	4,816.73
RICOH USA	189.44
SHRED-IT USA	54.16
SMITH MECHANICAL	1,293.10
SSC - SANITARY SERVICE COMPANY	557.32
TEAMSTER LOCAL #231	569.00
TUPPER MACK WELLS PLLC	8,151.00
UNITED WAY OF WHATCOM COUNTY	601.00
UTILITIES UNDERGROUND LOCATION	25.80
VERIZON WIRELESS	1,959.27
WASHINGTON DENTAL SERVICE	2,831.80
WASHINGTON TEAMSTERS WELFARE	12,775.00
WHATCOM JANITORIAL	1,325.00
GRAND TOTAL	\$228,260.77

ACTION: Commissioner Murphy made the motion to APPROVE THE CONSENT AGENDA OF JULY 12, 2022. Commissioner Deshmane second the motion. Motion passed unanimously.

5. Public Comment *(Recording Time on Video: 01:23:00)*
None made.

6. Old Business *(Recording Time on Video: 01:23:30)*

a. Broadband Program Update

- The notices of funding/grant opportunities from the Washington State Broadband Office have been pushed out until late summer.
- Quarterly updates required for the CERB Grants have been completed.
- Team of PUD staff and Legal Counsel is researching the feasibility, financial risks, etc. of LUD model(s) presented from Kitsap PUD for broadband.

7. General Manager Report *(Recording Time on Video: 01:26:09)*
No report. Heimgartner was absent the past two weeks and Walters filled in as Acting General Manager.

8. Commissioner Reports *(Recording Time on Video: 01:26:30)*
Murphy:

- Plans to remotely attend the WPUA Committee Meetings this week.

Deshmane:

- Plans to attend the WPUA Committee Meetings in Wenatchee this week.

Grant:

- Toured Phillips 66;
- Entrikin and Grant met with Senator Lovelett on issues related to broadband;
- Plans to remotely attend the WPUA Committee Meetings this week;
- Will attend the Whatcom Council of Governments meeting tomorrow; Councilmember Galloway is presenting information on the “Dig Once” policy proposal.
- Will not be at the next few meetings as she welcomes the new member of their family. Absence excused by unanimous consent of the Commission.

9. Public Comment *(Recording Time on Video: 01:38:04)*
None made.

10. Executive Session *(Recording Time on Video: 01:38:20)*

Commission President Grant requested an Executive Session pursuant to RCW 42.30.110(i) – Potential Litigation, on a separate Zoom webinar. Estimated time for Executive Session was 60 minutes.

- The Commission President indicated no action is anticipated to be taken after the adjournment of Executive Session.
- Followed by a short recess, the Commission adjourned to Executive Session at 9:45 a.m.

- At 10:40 AM, an additional 10 minutes of Executive Session was requested.

Executive Session Adjourn

There being no further business for Executive Session, the Commission rejoined the Regular Commission Meeting webinar platform at 11:02 a.m.

11. Adjourn

(Recording Time on Video: 01:39:02)

There being no further business for the regular meeting, Commissioner Grant adjourned the regular meeting at 11:03 a.m.

Christine Grant, President/Commissioner



Atul Deshmane, Vice President/Commissioner



Mike Murphy, Secretary/Commissioner

Commission Clerk Note: Video recordings of the Whatcom PUD Commission Meetings are available online at the following link on the PUD's Website: <https://www.pudwhatcom.org/the-commission/2022-agendas-packets-meeting-minutes-recordings/>