

2019
SMALL WORKS ROSTER
ELECTRICAL PROJECTS
(GREATER THAN) 750 VOLTS

Pre-Qualification Form

PUBLIC UTILITY DISTRICT No. 1
of Whatcom County

1705 Trigg Road
Ferndale, Washington 98248

Telephone: (360) 384 – 4288
Facsimile: (360) 384 – 4849

Stephan Jilk, General Manager
Alec Strand, Project Manager

17 December 2018

Thank you for requesting information regarding the proposed Public Utility District No. 1 of Whatcom County 2019 Small Works Roster Electrical Projects for voltages greater than 750V. Please review the following and, if appropriate, provide the requested response. Please limit your response to a maximum of 20 additional pages in length.

1. GENERAL

The Public Utility District No. 1 of Whatcom County (Whatcom PUD) will be requesting Bid Proposals for performing (Description of planned or proposed work), in or near Ferndale, Washington. As part of the bidding requirements for this project ALL potential contractors shall be pre-qualified by the Whatcom PUD for their bids to be considered. The proposed schedule for this project to be completed is as follows:

Transmission Line Pole & Hardware Replacement..... Fiscal Year 2019

The work is in Whatcom PUD’s Transmission Line Easement or Corridor located on a cross country route between the Dewey Substation (Bellingham, WA) and the Conoco/Phillips Refinery (Ferndale, WA) and along Imhoff Rd. Access to the Transmission Line and Pole Structures is through the ingress/egress easements on private property; therefore, all workers shall adhere to Whatcom PUD’s safety rules and regulations. Firms not familiar with utility/industrial electrical transmission work conditions or 115 kV pole structures and hardware will not be considered.

2. CONTRACTOR IDENTIFICATION

The name of the Contractor submitting this Pre-Qualification Form, the address and phone number to which all communications concerned with this submittal shall be made and the Washington State Contractors License number which has been assigned indicating the Bidder is licensed to do business in the State of Washington area as follows:

COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: .. _____

TELEPHONE NO.: _____

FACSIMILE NO.:..... _____

CONTRACTOR’S REGISTRATION LICENSE No.: _____

CONTRACTOR’S UNIFIED BUSINESS IDENTIFIER (UBI) No.: _____

WA STATE EMPLOYMENT SECURITY DEPT. No.: _____

WA STATE DEPT. OF REVENUE STATE EXCISE TAX REG. No.: _____

3. CONTRACTOR QUALIFICATIONS.

In order for Bid Proposals for this project to be considered, a Bidder shall be pre-qualified by the District. To become a Pre-Qualified Bidder he/she must submit the following written, signed and notarized document describing and certifying that he/she satisfies the minimum specified requirements.

(Please use the space provided, if necessary, attach additional pages)

- a. Maintains a permanent place of business within a three hundred (300) mile radius of the Substation. (Please include name, place of business address and number of years at that location.

- b. Has available the construction plant and equipment to do the work. (Please describe these resources);

- c. Has technical knowledge and practical experience in the type of work specified. Specific maintenance experience with; 25MVA 32 Step Load Tap Changer Transformers, 12.5MVA 32 Step Load Tap Changer Transformers, GE, ABB, Basler & SEL Protective Relays, S&C Type csv 115kV circuit switchers, ABB 115kV R-MAG circuit breakers, ABB / Kuhlman kA-123 metering equipment, 121 kV Mitsubishi Type SFMT Circuit Breaker, 115 kV/1200 Amp PASCOR Model UBPC Air Break Switch, and Cutler Hammer Type UCP-W Vacuum Circuit Breaker. Specific experience replacing medium voltage outdoor, metal clad switchgear in an operating (energized) industrial substation within specified (24 hour or less) shutdown time windows. Specific experience working within the confines of an oil refinery during turnaround (maintenance shutdown) operations. Specific experience in inspection and maintenance of 115kV aerial transmission lines. (Please attach resumes and/or other documentation demonstrating knowledge and practical experience in the type of work specified);

- d. Has performed work in other energized facilities of similar type and of equal or greater size and complexity. (Please provide a list of the facilities, including the owner's name, phone number and contact, project location, approximate dollar value, type of facility, date of completion, and the size and operating conditions of the project);

List any refinery "Turn Around" experience that your company has completed.

- e. Has available the organizational skills, equipment and qualified manpower to complete the work pursuant to the proposed schedule. (Please attach an organizational flow chart and complete list of qualified personnel who will be available during the project);

- f. Has adequate financial means to meet the obligations incidental to the work. (Please attach most current financial statement and/or other appropriate financial documentation);

Provide proof that a performance and payment bond can be obtained for a three hundred thousand dollar project.

Provide proof of insurance and amount of coverage.

Provide list of material suppliers you have accounts with and length of association.

- g. List ALL claims, litigations, and/or citations contractor is involved with;

- h. Is otherwise qualified and eligible to receive an award or enter into a contract under applicable Washington laws and regulations.

- i. Provides an emergency 24-hour response service for any type of problem during the project. (Please describe).

- j. Submit a copy of your company's accident/safety program along with a consolidation of your firm's OSHA Form 200 or Form 300A and injury and illness data for the last five (5) years.

Time Lost due accidents or illness. (Previous 5 years).

Total Recordable cases from OSHA 200 or 300 log. (Previous 5 years).

List any fatalities your firm has had; include location, cause and corrective action. (Previous 5 years).

Experience Modification Rate (EMR). (Previous 5 years).

Give a detailed description of your company's safety program.

All contractor and subcontractor personnel working on this project must be able to pass the Phillips66 Refinery Health and Safety Examination(s) and meet other requirements to be allowed access to both the Refinery and/or Substation.

The Firm submitting this Pre-Qualification Form is .(check one) [] Sole Proprietorship
[] Partnership
[] Corporation

The names/titles of the Principal Officers of the Corporation submitting this Pre-Qualification Form, or of the Partnership, or all persons interested in this Pre-Qualification Form as Principals are as follows:

_____	_____
_____	_____
_____	_____

If Sole Proprietor or Partnership

IN WITNESS hereto the undersigned has set his/her hand this ____ day of _____ , 2019.

(SEAL)

Signature of Applicant

Title

If Corporation

IN WITNESS WHEREOF the undersigned corporation has caused this instrument to be executed and its seal affixed by its duly authorized officer(s) this _____ day of _____ , 2019.

(Corporate SEAL)

Name of Corporation
By: _____
Authorized Signature
Title: _____
Attest: _____
Secretary

Notary for Sole Proprietor, Partnership or Corporation

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

On this _____ day of _____, 2019, before me, _____
(Name of Notary Public)
personally appeared _____.
(Name of Signer)

[] personally known to me – or – [] proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her authorized capacity, and that by his/her signature on the instrument the person, or the entity, upon behalf of which the person acted, executed the instrument

WITNESS my hand and official seal:

Signature of Notary

(SEAL)

Notary Public in and for the State of Washington,
Residing at _____

4. INITIAL RESPONSE INSTRUCTIONS.

Bidder's must submit one (1) signed, notarized original and one (1) signed, notarized copy to:

Public Utility District No. 1 of Whatcom County
1705 Trigg Road
Ferndale, WA 98248

Attn: Alec Strand, Project Manager

In order to be considered for the Electrical Small Works Projects greater than 750 Volts the completed Pre-Qualification Form shall be submitted to Whatcom PUD no later than 30 January 2019, although Whatcom PUD will accept applications throughout the year. Each applicant will be notified by Whatcom PUD in writing, of his or her status.

Whatcom PUD reserves the right to request additional information and documentation as required to assist with their decision to pre-qualify contractors for this Project.