

MINUTES OF THE MEETING OF THE COMMISSION

July 10, 2018

The regular meeting of the Board of Commissioners of Public Utility District No. 1 of Whatcom County was called to order at 8:00 a.m. by Commissioner Jeff McClure. Said meeting was open to the public and notice thereof had been given as required by law. Those present included Commissioner Paul Kenner, Commissioner Mike Murphy and Legal Counsel Jon Sitkin. Staff: Steve Jilk, General Manager; Ann Grimm, Administrative Assistant; Annette Smith, Director of Finance; Duane Holden, Director of Utility Operations; Alec Strand, Project Manager; Rebecca Schlotterback, Manager of Contracts and Compliance; Jon Littlefield, Electric System Supervisor; Mike Macomber, IT/SCADA Technician; Aaron Peterson, IT/SCADA Technician; and Traci Irvine, Accountant I.

Public attending: Carole Perry, Citizen  
Max Perry, Citizen  
Rick Maricle, Citizen  
Dave Olson, Citizen

◆ **Public Comment**

Mrs. Perry was glad to see the announcement for the Commissioner’s Special Meeting to update the District’s Strategic Plan for a number of reasons. Perry said the District should consider their part in water and that District would be shocked by the community’s perception of the PUD. When the District first drafted the Strategic Plan in 2015, Perry made comments about draft language utilizing the “scarcity of water in the county” and “climate change/global warming”. The Perrys attend water meetings all around the county – she says there is no scarcity of water, perhaps scarcity of the *management* of water. She recently attended a meeting where a 30-year veteran from the Department of Ecology presented simple solutions to water management. As far as climate change/global warming at a national level, Perry said it has not been settled as “science”. Perry added the only presentation she has seen on this topic was the study on receding area glaciers presented a few years ago by Oliver Grah/Nooksack Tribe. Perry wondered if this was the reason why the PUD mentioned climate change/global warming in the Strategic Plan.

Perry said she did not know if the Special Meeting on July 17 is an open, public meeting. Perry said it is good for the PUD to look ahead but be careful on chosen words. Commissioner McClure thanked her for the comments and said that the meeting on July 17 is open to the public. It will be held at the Inn at Lynden’s Waples Meeting Room and begins at 8:00 a.m.

◆ **Approval of the Meeting Minutes and Claims**

The Commissioners were presented with the Minutes of the Meeting of June 26, 2018 and the following Claims of July 10, 2018:

VENDOR NAME	AMOUNT
3-D CORPORATION	313.02
AIR COMPRESSOR SERVICE	228.27
APERTURE ELECTRICAL	3,260.72
BAY CITY SUPPLY	54.92
BECKWITH & KUFFEL INC.	3,016.30
BELLINGHAM HERALD	943.50
BIRCH EQUIPMENT COMPANY	46.70
BUD CLARY CHEVROLET	37,341.63
CHMELIK SITKIN & DAVIS	2,270.00
COMMERCIAL FIRE PROTECTION INC	318.75
CORNERSTONE MANAGEMENT, INC.	2,708.25
FERNDAL ACE HARDWARE	2.78
FERNDAL CITY OF	211.94
FRONTIER	1,365.55
HARDWARE SALES, INC.	349.67
HD FOWLER CO, INC	30.00
HEALTH PROMOTIONS NORTHWEST	90.00
INDUSTRIAL SUPPLY, INC	615.36
KCDA PURCHASING COOPERATIVE	162.02
LISTEN AUDIOLOGY SERVICES, INC	525.00

LYNDEN SHEET METAL INC.	2,826.20
MASSMUTUAL RETIREMENT SVCS LLC	11,683.33
NESS CRANE SERVICE, INC	1,331.58
NORTHWEST MOWING & GARDENING	514.54
PLATT ELECTRIC SUPPLY CO	192.88
PUBLIC UTILITY RISK MANAGEMENT SERV	2,562.68
PUD #1 OF WHATCOM COUNTY	547.75
PUGET SOUND ENERGY, INC	2,981.27
PUMPTECH	4,522.28
REGENCE BLUE SHIELD	38,104.02
REISNER DISTRIBUTION, INC	1,237.35
RH2 ENGINEERING, INC	2,246.72
RICOH USA	23.74
SSC - SANITARY SERVICE COMPANY	365.88
TEAMSTER LOCAL #231	396.00
UNITED WAY OF WHATCOM COUNTY	371.00
UTILITIES UNDERGROUND LOCATION	45.15
VERIZON WIRELESS	1,529.85
WA ST DEPT OF ECOLOGY HAZ FEE	52.00
WASHINGTON DENTAL SERVICE	2,762.40
WASHINGTON TEAMSTERS WELFARE	9,747.90
WHATCOM JANITORIAL	1,250.00
<b>GRAND TOTAL</b>	<b>\$139,148.90</b>

**ACTION:** Commissioner Kenner motioned to APPROVE THE MINUTES OF THE MEETING HELD JUNE 26, 2018 AND THE CLAIMS OF JULY 10, 2018. Commissioner Murphy second the motion. Motion passed unanimously.

◆ **Resolution No. 739 – Cancellation of Warrant Over One Year Old**

Per RCW 36.33.100, the County can request cancellation of a warrant not presented by the vendor and is more than a year old. The County has notified the District that Warrant No. 1010632 issued to Jon Orloff, in the amount of \$45.57, on October 4, 2016 has not been cashed. As such, the County has requested that the District cancel the warrant.

**ACTION:** Commissioner Murphy motioned to APPROVE RESOLUTION NO. 739 CANCELLATION OF A WARRANT MORE THAN A YEAR OLD. Commissioner Kenner second the motion, motion passed unanimously.

◆ **Manager’s Report**

WPUDA Water Committee Meeting

Jilk attended the meeting on June 28 in Olympia. The Commission received copies of the minutes from that meeting which highlighted the Crown West municipal water-law case and an update on federal issues regarding funding for water utility projects through the U.S. Senate and Congress. Attendance was up at this meeting – 25 of 27 PUDs were represented either in person or telephone conference. The next WPUDA Water Committee Meeting is scheduled for August.

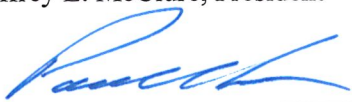
WPUDA Water Workshop

WPUDA has announced the dates of the annual water workshop: September 26 – 28 to be located at the Suquamish Clearwater Resort in Kitsap County. If Commissioners would like to attend, Ann Grimm will take care of arrangements.

◆ **Adjourn**

There being no further business for the regular meeting, the Commission adjourned the regular meeting at 8:08 a.m

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Jeffrey L. McClure, President

  
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Paul D. Kenner, Secretary

  
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Michael Murphy, Commissioner